



Making Your Gift of Stock

Roman Catholic Diocese of Des Moines

Please follow the instructions below to make a gift of stock to the Diocese of Des Moines. Please notify the Diocese of Des Moines stewardship office at the time you make your gift so that it is properly credited to your account.

IF THE STOCK IS HELD BY A BROKERAGE FIRM OR FINANCIAL INSTITUTION YOU SHOULD PROVIDE THE INFORMATION BELOW TO YOUR BROKER OR FINANCIAL INSTITUTION. UPON TRANSFER OF THE STOCK, PLEASE COMPLETE A LETTER OF NOTIFICATION (ATTACHED) OR AN EMAIL WITH THE DETAILS OF YOUR GIFT AND SEND IT TO THE DIOCESAN STEWARDSHIP OFFICE.

1. The receiving firm for the Diocese of Des Moines is **Bankers Trust**.
2. SEI Private Trust Company, **DTC number is 2663**.
3. The official name of the Diocesan account is: **Roman Catholic Diocese of Des Moines**
4. The Diocesan account number is: **0191311612**.
5. A note on the transfer must indicate that the stock is for the benefit of the Diocese of Des Moines, and the account number.
6. Donors *must* send a Letter of Notification (attached) or an email with details of the stock transfer (number of shares and type of stock) to the Diocesan Stewardship Office so they can receive the stock into the Diocesan account and credit the correct account).

Notification of Stock Transfer

Date _____

Diocese of Des Moines
Diocesan Stewardship Office
601 Grand Avenue
Des Moines, IA 50309

RE: Account 0191311612

Dear Bishop Joensen:

Please accept this as my notification of a deposit of (#) _____ shares of
(name/ticker symbol) _____ stock in to account 0191311612 for
the Roman Catholic Diocese of Des Moines. Please credit my account for the purpose of
_____. (i.e. ADA, Seminarians, *IGNITE!* Capital Campaign,
etc.)

This transfer is being made without valuable consideration, and I hereby agree to hold you harmless in this matter.

Sincerely,

Please print your name

Signature

Phone number

.....
Please send this form to:

**Diocesan Stewardship Office
Catholic Pastoral Center
601 Grand Avenue
Des Moines, IA 50309**

A letter of notification or email from the donor to the Diocesan Stewardship Office is required for all gifts of stock. Contact Laura Holms in the Stewardship Office for assistance at (515) 237-5079 or by email at Lholms@dmdiocese.org.